

## West Suffolk Council

### Cabinet Decisions Notice

(Published: Thursday 16 March 2023)

The following decisions were taken by the Cabinet on Tuesday 14 March 2023 and, if not called in by councillors, will come into operation on Friday 24 March 2023. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five councillors submitting the required call-in request form to the Director (Human Resources, Governance and Regulatory) (e-mail: [democratic.services@westsuffolk.gov.uk](mailto:democratic.services@westsuffolk.gov.uk)) **by 5.00 pm on Thursday 23 March 2023**. Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, the relevant portfolio holder or via Democratic Services, West Suffolk Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU.

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
Item 6  CAB/WS/23/014 (with exempt appendix)	None	<p><b>Western Way project</b></p> <p>Resolved: That:</p> <ol style="list-style-type: none"> <li>subject to completion of heads of terms with Suffolk County Council for their elements of the phase 1 scheme, it be agreed that the Western Way</li> </ol>	<p>In December 2022, Council approved an updated business case for phase 1 of the Western Way (WW) project in Bury St Edmunds and agreed that Cabinet could deliver the scheme provided it passed two further gateways. Report number: CAB/WS/23/014 covers the first of those two gateways. The second gateway, and the final decision to proceed with the scheme, will not be considered until late summer 2023 at the</p>	<p>Alternative options considered are contained in section 3 of Report number: CAB/WS/23/014.</p>	<p><b>Portfolio holder:</b> Joanna Rayner 01284 750366</p> <p><b>Officer:</b> Alex Wilson Strategic Director 01284 757695</p>

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		<p>project proceeds to second stage tendering, and its final gateway test, on the basis that all of the financial tests and safeguards required by Council in December 2022 are still capable of being met; and</p> <p>2. the final budget for the phase 1 Western Way scheme and for interim works to the remainder of the site, including enabling works, remain as agreed by Council in December 2022.</p>	<p>earliest.</p> <p>Having considered the contents of the report in detail, concluding that:</p> <p>benchmarking suggests the budget is both reasonable and value for money;</p> <p>the cost plan is already within three percent of the target budget with lots of options to control it through the mitigation plan;</p> <p>the preferred contractor is confident they can hit the budget given their work to date on the project and the working relationships being developed; and</p> <p>continuing to prepare a detailed design for the project is a worthwhile investment;</p> <p>the Cabinet supports and agrees that the Western Way project should proceed to</p>		

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			second stage tendering, and its final gateway test, on the basis that all of the financial tests and safeguards required by Council in December 2022 are still capable of being met.		
Item 7  CAB/WS/23/015 (with exempt appendices)	None	<p><b>Revenues collection performance and write-offs</b></p> <p>Resolved: That the write-off of the amounts detailed in the exempt appendices to Report number: CAB/WS/23/015, be approved, as follows:</p> <ol style="list-style-type: none"> <li>1. Exempt Appendix 1: Council Tax totalling £14,079.44</li> <li>2. Exempt Appendix 2: NNDR totalling £87,969.26</li> </ol>	The detailed reasons for the decisions to write-off these amounts, are included in the exempt appendices to Report number CAB/WS/23/015.	There is an extensive and supportive recovery process prior to the engagement of an enforcement agency. The Council currently uses the services of the ARP Enforcement Agency to assist in the collection of business rates and Council Tax and also has on-line tracing facilities. Although this service was suspended during the lockdown and up to more recently, enforcement is now reinstated in line with Government	<p><b>Portfolio holder:</b> Sarah Broughton 07929 305787</p> <p><b>Officer:</b> Rachael Mann Director (Resources and Property) 01638 719245</p>

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				<p>guidance. It is not considered appropriate to pass the debts on to another agency.</p> <p>It should be noted that in the event that a written-off debt becomes recoverable, the amount is written back on, and enforcement procedures are re-established. This might happen, for example, if someone has gone away with no trace, and then they are unexpectedly 'found' again, through whatever route.</p>	
Item 8 CAB/WS/23/016	None	<b>West Suffolk Food Safety and Health and Safety Service plan</b>	The West Suffolk Food Safety and Health and Safety Service plan outlines the Council's commitment to protect public health and safety and the	The service plan is a statutory requirement set out in the code of practice for food safety, and therefore	<b>Portfolio holder:</b> Andy Drummond 07710 027343

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		<p>Resolved: That the Food Safety and Health and Safety Service plan 2023 to 2024, as contained in Appendix A to Report number: CAB/WS/23/016, be approved.</p>	<p>environment, by conducting programmed and reactive interventions, investigations, and research to detect, eliminate and control hazards by applying fair, transparent, and proportionate enforcement.</p> <p>The Cabinet is fully supportive of the service plan, which is a statutory requirement set out in the code of practice for food safety.</p>	<p>no other options have been considered and rejected.</p>	<p><b>Officers:</b> Jen Eves Director (HR, Governance and Regulatory) 01284 757015</p> <p>Christian Moore Food Safety and Licensing Manager 018</p>

Jennifer Eves  
Director (Human Resources, Governance and Regulatory)  
16 March 2023